

## **Kelvinside Camps - Terms & Conditions**

### Introduction

The terms and conditions apply to KELVINSIDE CAMPS, provided by Kelvinside Academy. Kelvinside Academy reserves the right to vary these terms and conditions at any time

## 1. Booking and Payment

- 1.1 All bookings should be made in advance via our online booking system
- 1.2 Booking and payment (part or full) is considered as acceptance of these Terms and Conditions
- 1.2 Your place is confirmed once payment via the online booking system has been made and received

# 2. Camp dates, times, and activities

- 2.1 The dates and times of each individual camp are detailed on the online booking system
- 2.2 All information in our literature, on our website, and on our booking site is correct at the time of publishing
- 2.3 Changes may occur and, if so, we will inform customer as soon as possible
- 2.4 Activity programmes are subject to change in the event of unsuitable weather or other circumstances beyond our control

### 3. Cancellation Policy

- 3.1 Any cancellation request should be made in writing to camps@kelvinside.org
- 3.2 A cancellation request received 30 calendar days or more before the start of the camp will be refunded in full
- 3.3 A cancellation request received within 30 days of the start of the camp will not be refunded, unless a medical certificate is provided confirming the child is unable to participate in the camp
- 3.4 In the case of cancellation of the camp by KELVINSIDE CAMPS due to unforeseen circumstances, a full refund will be issued

# 4. Weather Conditions

- 4.1 In the unlikely event we are unable to run the camp due to adverse weather conditions a full refund will be issued
- 4.2 If customers are unable to attend the camp because of adverse weather, but the camp is operating, no refund will be applicable

#### 5. Medical Information

- 5.1 Any changes to medical information provided at the time of booking, must be provided before your child attends by email to camps@kelvinside.org.
- 5.2 In the event of an accident, first aid will be administered to children in our care, if required, by a qualified first aider. The emergency services will be called if necessary.



#### 6. Behaviour and Conduct

- 6.1 All camp attendees are expected to behave respectfully towards staff, other children, and property belonging to KELVINSIDE CAMPS and others
- 6.2 Bullying, aggressive, or inappropriate behaviour, and inappropriate language will not be tolerated
- 6.3 All camp attendees must always follow the instructions of camp staff
- 6.4 If, in the opinion of camp staff, a child's behaviour proves incompatible with the operation of the camp, we reserve the right to exclude them from the camp
- 6.5 In the event of exclusion, no refund will be made for any remaining days/sessions booked, and any costs associated with the exclusion, including transport home, will be the responsibility of the parent/guardian

## 7. Personal Property

- 7.1 All items should be clearly marked with the child's name
- 7.2 KELVINSIDE accepts no responsibility for loss or damage to personal possessions, including valuables
- 7.3 We request that valuable items are not brought to the camp
- 7.4 Any items of lost property unclaimed at the end of the camp will be donated to charity, or disposed of, as appropriate

# 8. Photograph Permissions

8.1 Photographs and video footage will be taken during camp activities, and these may be used on social media and on other external platforms for promotional purposes in the future. No child will ever be named on these platforms. A photographic permissions form will be required to be signed during camp registration on the first day of camp. Please ensure that this form is signed to indicate your permission, or otherwise, for your child to be photographed.

#### 9. Other

9.1 Lunch or other snacks/refreshments are not provided unless otherwise stated 9.2 Children should attend with a packed lunch, snacks and water, along with appropriate clothing and footwear for the planned activities, as well as sunscreen as appropriate 9.3 No nuts or food containing nuts should be brought to camp as the school is a nut free zone.

### 10. Data Protection

To process our booking, we need to collect personal details about you and your child(ren). All information gathered will be managed in accordance with Kelvinside Academy's Privacy Policy

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